

MORNINGTHORPE AND FRITTON PARISH COUNCIL

Draft minutes of the Annual Meeting of the Parish Council held at Friars Farm Barn, Morningthorpe
at 7.30pm on Tuesday 13 May 2025 following the Annual Parish Meeting

Present: Cllrs W Sargent, P Rodger, C McDonnell, G Floyd

In attendance: G Roderick-Jones (Clerk)

- 1 To elect Chair of the Parish Council:** Cllr Sargent was nominated by Cllr McDonnell and seconded by Cllr Rodger; Cllr Sargent having accepted the nomination and there being no further nominations, he was duly elected Chair.
- 2 To elect Vice-Chair of the Parish Council:** Cllr Rodger was nominated by Cllr McDonnell and seconded by Cllr Sargent; Cllr Rodger having accepted the nomination and there being no further nominations, he was duly elected Vice-Chair.
- 3 Public Discussion:** a resident drew attention to traffic issues on Ansons Lane and HGV traffic travelling to and from the Mill, querying whether this was to be a temporary state of affairs caused by current road closures occasioned by the construction of the bypass, and what the longer term situation would be. Cllr Sargent will investigate via Highways, and Cllr Rodger will contact Peddars Pigs for clarification.
- 4 Apologies for absence:** Cllr N Cullum, District Cllr M Hooton, County Cllr A Thomas
- 5 Declarations of interest:** Cllrs Sargent, Rodger and Macdonnell declared an interest in item 12
- 6 Report from County & District Councillors:**
- 7 Minutes** of the last meeting held on 11 March 2025 were approved and signed.
- 8 Finances**
 - a Current bank balances as at 6 May 2025 NOTED

current account	£5,740.94
savings account	£2,093.38
savings 2	£1,093.10
balance	£8,927.42
 - b NOTED: receipt of interest of full precept of £3,413.00 from SNDC 25 April
 - c AUTHORISED - payment(s): (prop Cllr Rodger, seconded Cllr McDonnell)

Zurich Municipal	insurance premium	£214.00
Norfolk ALC	annual subs	£127.90
Will Sargent	reimbursed – kiosk light	£58.80
 - d Upgraded banking arrangements – deferred pending further investigation
 - e SIGNED: AGAR documentation:

- Exemption Certificate (prop Cllr Rodger, seconded Cllr McDonnell)
- Governance Statement (prop Cllr Sargent, seconded Cllr McDonnell)
- Accounting Statements (prop Cllr Rodger, seconded Cllr McDonnell)
- f AGREED: internal audit arrangements at £75.00 (prop Cllr Rodger, sec Cllr Sargent)

- 9 **Planning issues circulated to councillors since last meeting:**
 - a 2025/1337 Fern Cottage, The Street, Fritton – non-material amendment, change to block build with render finish – no objection
 - b 2025/0929 End Farm, Stepping –Lane – details of condition 4 of 2023/23 no objections
 - c late applications if any: (none)
- 10 **Review of Council Documentation:** Asset Register to be updated with additional noticeboard and kiosk for signature at the next meeting; Financial Regulations to be re-examined at next meeting in case of changes to banking arrangements; Standing Orders to be examined at next meeting given more time to study.
- 11 **Highways/Road Safety:** Ongoing. Give way sign has been reported. County Cllr Thomas to be consulted regarding proposed traffic survey.
- 12 **East Pye Solar proposals:** see discussion during preceding Annual Parish Meeting
- 13 **Correspondence:** as above and as circulated to councillors
- 14 **AOB/ items for the next agenda:** as above, and: Acceptance of Office papers for signature; clerk to complete Litterpick Completion form; confirmation of parish charity trustees
- 15 **Next meeting:** Tuesday 8 July 2025 at 6.30pm