

MORNINGTHORPE AND FRITTON PARISH **COUNCIL**

Chairman:- Mr P Rodger

Clerk:- Mrs E Riches

2nd April 2014

LS 532543

Dear Councillors,

You are summoned to attend a Parish Council meeting to be held on Tuesday 8th April 2014 at The Barn, Friars Farm at 7.30pm.

Signed: E Riches Clerk

AGENDA

1. To receive any apologies for absence.
2. To receive any declarations of interest in any of the agenda items.

Meeting to be suspended for Public questions/statements Note:- This period is not part of the meeting proper . Members of the public are given the opportunity to speak and District and County Councillors may have the opportunity to speak but NO decisions can be made during this period.. Meeting to resume with:

3. Minutes of the meeting held 11th March 2014 for approval and signature. Matters arising not otherwise covered on the agenda – for info only.
4. Co-option of a person to the Council – at the date of this agenda there are two people interested in being considered. Should a person be co-opted they to make their declaration of acceptance of the current code of conduct before they take part in any business of the council.
5. Parish Council website – situation – to agree anything as necessary i.e: administrator, editor,policy.
6. Highway matters – to be informed of anything to report and receive any information as to works required.
7. Litter Pick – Report re the Pick carried out. Future litter picking.
8. Correspondence: To be informed of that to hand and to deal with any as necessary other than in respect of finance.
9. Meetings - information re any . To approve Clerks attendance at an SLCC meeting to be held at Peterborough on April 30th – to agree payment of costs (fee and mileage)- a bursary towards the cost can be looked to by the Clerk.. Information will be to hand.
10. Should there be any further meetings that would be helpful the Clerk to be given authority to attend – costs to be paid.

11. To deal with any matters relating to the running of the Parish Council – to go through what is in place, updating anything as necessary i.e: agreement to latest requirements re Governance of Parish Councils, Financial Regulations , Audit etc.

For information : reminder re Code of Conduct, Interests etc.

12. Finances – to report of payments made since last meeting (items as agreed in minutes of last meeting plus the charge re dog bin servicing to South Norfolk Council £73.56. Transfer of funds made - £250 from Business account to Community account.

To pay Norfolk alc re affiliation. £94.87 Bank account balances as at 28th March 2014 (date of statements) .

13. To agree as necessary in respect of audit of the accounts in respect of year 2013/2014 –

Accounts to be prepared for internal audit and to go to Internal Auditor (verification of

the person to be this . Notice of date of Audit – advertising etc.

14. To be informed of any matters that Councillors wish to raise for next agenda.

15. Date of next meeting. *Note dates of next meeting are always unless one is required prior.*

Signed: E Riches Clerk

PLEASE NOTE THAT THIS WILL BE A LONGER MEETING THAN USUAL.