

MORNINGTHORPE & Fritton Parish Council

April 8th 2014

A Parish council meeting was held on Tuesday 8th April at 7.30pm at The Barn, Friars Farm, Morningthorpe. Those present were Chairman, Mr P Rodger, Mrs C McDonnell, Mr D Sargent and County Councillor Mrs A Thomas.

Clerk: Mrs E Riches

Also present was member of the public Mrs J Clarke who was interested in the Casual Vacancy. The other person who was interested had informed of not being able to attend.

1. **Apologies** for absence were given for District Councillor Mr M Windridge.
2. **Declarations of Interest** There were no declarations of interest in items on the agenda

The meeting was then suspended for the public period when Councillor Mrs Thomas informed of the situation regarding the Border Hopper – she issued some leaflets for distribution. She also informed of the situation regarding the abandoned Incinerator scheme for at Kings Lynn. Some info re the public enquiry re the proposed ind turbines at Hempnall was also touched upon.

She then left the meeting and the meeting proper resumed.

3. **Minutes** of Meeting held 11th March - The minutes of the meeting held 11th March were accepted and signed after the addition of the agreement to pay the Clerk £30 re use of her home was added – this having been agreed but wording not in..
4. **Co-option.** The filling of the Casual Vacany being upon the agenda and Mrs Clarke being present, she was invited to give some info about herself and reason as to why she was interest in the vacancy – she did that, and it was then agreed that as the other person interested was unable to attend that another meeting be held to which they both be requested to attend and the co-option of a person to then be dealt with.
5. **Parish Council website** – D Sargent informed that he had had contact with Mr Stuart Riches and that he could now access the website. It was proposed by P Rodger, seconded by C McDonnell that D Sargent be the administator of the site and the Clerk the Editor – the site to be brought up to date as soon as possible. The policy to be to have information regarding the two villages, info re and from the Parish Council, information as to events, matters of interest relating to the parish and links to South Norfolk Council and Norfolk County Council initially. (Agendas and minutes of Parish Council and Parish Meetings to be included) .Also the facility for contact by parishioners to the Parish Council by email.

As to link to the Outlook magazine – this to be looked into.

6. **Highway matters** – Clerk reported that much attention had been given to areas of roads where attention was required , but that two areas on School Road and the edge of the road on Edges Lane had not been – she had contacted Highways re this.

That much had been done was remarked upon. It was noted that nothing had been done about the concrete on the verge at Brick Kiln Lane. The situation regarding this had not been made known to the Parish Council by NCC.

7. **Litter Pick** – this had, it was reported, been carried out – 17 bags collected (one of which contained bottles). All who had helped were thanked.

It was agreed that it be made known on the website that residents willing to collect on a regular basis could request use of equipment that the Parish Council owns. To contact the Clerk. It being hoped that that would be a way of keeping the parishes tidy.

It was noted that litter picking had also been carried out by residents before the official one – thanks to be extended to those who did that.

8. Correspondence – items to hand were noted included in which were some informative matters – i.e: the moving on of the Executive Officer Sue Lake at Norfolk ALC, - taking on a new venture at Aylsham, Clerks and Councils March edition and other.

The clerk informed of the disappearance of the grit bin and shovel – this had been notified to the police and a crime number obtained – however the case would not be taken further unless Council became aware of anything pertaining to. It was upon a proposal by D Sargent, seconded by P Rodger and agreed that a notice be put up at the site requesting return of the bin.

9/10 **Meetings/Further meetings.** It was unanimously agreed that the Clerk attends a meeting at Poringland on April 16th – this being re new Standing Orders Cost £25, that she attends an SLCC conference at Peterborough on 30th April –cost £69 plus vat but that application be made by the clerk for bursary in respect of this. It was agreed that she attends other meetings as necessary. Costs to be paid.

11. **To deal with any matters relating to the running of the Parish Council.** As there was so much paperwork to go through matters relating to the Parish Council were not gone through – it was agreed that the clerk sends copy round of all necessary for Councillors to update/agree or whatever ready for this to be done at the next meeting – provisional date 23rd April. Councillors to be advised as soon as possible if date is changed.

12 **Finances** March 31st - Transferred from Business Saver account to the Community account £250. Balance of the accounts as at 31st March - Community account with the £750 clerks salary and £30 re use of home having been paid was £364.42, the balance of the business saver account £522.69 and the Business account two £3,411.83 (£3,411.40 plus 43p interest) Petty cash £20.60. It was noted that the payment to Friars Farm of £30 and re Dog bin servicing of £73.56 was not through bank at 31.3.2014 – it was now through. Payment of the invoice for dog bin servicing had been made – this £73.56 to SN Council it having been agreed that it should at the previous meeting.

It was agreed that the affiliation fee to Norfolk ALC now be paid - £94. 87.

13. Audit - Effectiveness of Internal Audit – it was agreed upon proposal by P Rodger, seconded by C McDonnell that this was satisfactory and that Mr J

Alexander should audit the accounts for 2013/4 when prepared. The information regarding the audit was to hand – advertising to be as required. Accounts to be approved by 30th June. Checking of the accounts to be by a Councillor – in any case info was given to meetings .

14. No matters were raised for the next agenda.

15. Date of next meeting – to be advised a.s.a.p. Provisional date 23rd April.

16. The meeting then closed at 8.43pm.