

A Parish Council meeting was held on Tuesday 26th May at 6.30pm at The Barn, Friars Farm. Those present were Chairman, Mr P Rodger and Councillors Mrs C Mconnell and Mr P Cooper. Also Clerk Mrs E Riches and two members of the public who were interested in the Vacancy - Mrs N Cullum and Mrs J .Randon.

1. Apologies were received from Councillor Sargent due to problems that he had.
2. Declarations of interest in the agenda items – there were none.
3. Co-option to fill the vacancy - both Mrs Cullum and Mrs Randon gave some information about themselves and as to why they were interested in being a Councillor. It was agreed that a vote be taken to determine who should be co-opted – this was done, the result being 2 votes for Mrs Cullum and one for Mrs Randon. Mrs Cullum therefore being co-opted – she then signed her declaration of acceptance.
4. Election of Vice Chairman for the rest of the year – it was proposed by C.McDonnell, seconded by P Cooper that D Sargent be Vice Chairman.

This as from next meeting.
5. The minutes of the meeting held 12th May were approved and signed.
6. Correspondence :- that to hand was noted – re telephone kiosks being available, training for chairmen, and other informative papers. No action was ordered. Some discussion took place about damage that had occurred at some areas.
7. FINANCE - ANNUAL RETURN and ACCOUNTS -the accounts for the year 2014/15 had been internally audited by Mr John Alexander as agreed that they should be – explanations were given re the income and expenditure as detailed and it was agreed that they be signed by the chairman. Proposed by C McDonnell seconded by P Cooper.

The Annual Audit Accounting statement was gone through, and the Governance statement was also gone through and completed by the

Chairman with the approval of the meeting and was signed by him with the Council approval. 1 – 8 yes ticked 9 N/A .

Payments:- it was agreed that the cheque required payable to Network Brokers Ltd for £159 in respect of the Micro Insurance policy as agree to be prepared and signed, and that the cheque for £96.09 payable to Norfolk alc re affiliation also be prepared and signed. The cheque re insurance to be sent by recorded delivery.

Computer – laptop, printer etc. Councillor Cooper reported on findings regarding a laptop, printer, etc. that he and the Clerk had found out about. One from 1.2.1 Computers in Diss being considered suitable. This being a 15.6” screen one at £269 including vat with Windows 8 and an office software and security installed (security being for a year then payable) a Brother printer at £69.99 – it was noted that cartridges were £4.99. 1.2.1 would set up the computer . It was noted that a USB mouse would be required. Gurantee 1 year but ongoing support by 1.2.1. (Other computers had been looked to at John Lewis, Currys and P.C World). It was agreed upon a proposal by C McDonnell, seconded by N Cullum that the order be given to 1.2.1 for as detailed – The Clerk to arrange for obtaining of the items and a cheque to be signed as required for all detailed. This being required to take to 1.2.1.

It was noted that should it be found that there be the need for Word Office that that would be available at £99.99.

Receipt:-It was noted that £953.50 had been received in April from South Norfolk Council - £102 of this being grant , the rest precept.

It was noted that the Norfolk alc and S.L.C.C conference would be on 7th July in Norwich.

8. Planning – Ouline application 2015/1015 re Land North of Hollies Farm Barns, Brick Kiln Lane Morningthorpe were considered – the decision being that they be approved.
9. Date of next meeting unless one required sooner – 1st Tuesday in July.

Clerk informed that the Notice of External audit would be displayed by 17th June as is required together with other info required.

The meeting was then closed.