

## MORNINGTHORPE AND FRITTON PARISH COUNCIL

Chairman:- Mr P Rodger 01508 499616 Clerk : Mrs E Riches 01508 532543. Email:- [evelynriches@hotmail.co.uk](mailto:evelynriches@hotmail.co.uk) or email:- [morningthorpe.pc@gmail.com](mailto:morningthorpe.pc@gmail.com)

3<sup>rd</sup> December 2015

Dear Councillors,

You are summoned to attend a meeting of the Parish Council to be held on Tuesday, 8<sup>th</sup> December at 7.30pm at The Barn, Friars Farm,. Morningthorpe. Signed:- Evelyn Riches Clerk.

### AGENDA

1. To receive any apologies for absence
2. To receive any declarations of interest in any of the agenda items.
3. Public period when members of the public may ask questions/make statements.
4. Minutes of the meeting held 10<sup>th</sup> November 2015 for approval and signing by the person presiding. Matters arising if any not otherwise on the agenda. This for info only.
5. Speeding – a) to inform of response to the Council's request from the 10<sup>th</sup> November meeting – this by Mr Edwards from Norfolk County Council. b) to be informed of an email received from a resident and the action taken. Council to consider as to whether any other action should be taken.
6. Correspondence :- to consider any to hand and deal with other than in respect of finance. Included – Warm and well this winter – notice re this on Notice Board.
7. Procurement of Audit for Smaller Authorities. Information regarding this to be considered and decision to be made as to whether Council should opt out of the Sector Led Body Audit or not. This decision is required in order that if the Council decision is to opt out of the new arrangements that this is made known to Audit Opt Out, Sector Led Body, National Association of Local Councils by 31 January 2016.  
  
New Audit Regime.
8. Finances:- Balances as at 27<sup>th</sup> November – Current Account £1,120.39, Business Saver account £403.07, Business Saver account two £3,414.43 Petty cash £24.80 Accounts for year 2015/2016 checked to 18<sup>th</sup> November by Internal Auditor. Transparency Code Funding - info Membership of Clerk to SLCC.

9. Vacancy re Clerk/RFO Closed session for information as to current situation i.e:- regarding number of applicants and interviews held , decision to be made as to the next step to be taken.
10. Information for Budget and Precept setting for 2016/2017 - Council to consider this if possible ( likely cost re new Clerk/RFO may not be known in time for this to be dealt with). Any decision regarding the obtaining of a defibrillator will not be possible until possible costing is obtained. However should it be considered by Council possible to deal with the setting of a precept figure for 2016/2017 then this to be done – otherwise a date to be set for this – the date that the amount of precept will need to be to South Norfolk Council by is 22<sup>nd</sup> January 2016. South Norfolk Council has informed that it is anticipated that information regarding any grant from it will be known during the week beginning 14<sup>th</sup> December.
11. Vist of the Highway Rangers – info as to where attention is needed to be made known.
12. To consider as to whether there are any works other than can be dealt with by the Highway Rangers that are needed.
13. To consider the situation should a new Clerk not have been appointed by 11<sup>th</sup> December – it being understood that the retiring Clerk could carry on until the new Clerk is appointed , provided that she agrees to do so do so. To decide as to what is to be done.
14. Items for inclusion on the agenda of next meeting .
15. Date of next meet

E Riches Clerk 3.12.2015.