

MORNINGTHORPE AND FRITTON PARISH COUNCIL - 8th December 2015

A meeting of the Parish Council was held on Tuesday 8th December at 7.30pm at The Barn, Friars Farm, Morningthorpe. Those present were :- Chairman Mr P Rodger and Councillors Mr D Sargent, Mr P Cooper, Mrs C McDonnell and Miss N Cullum.

Clerk Mrs E Riches.

1. **Apologies** - there were none as all were present.
2. **Declarations of interest** in any of the agenda items. There were none.
3. **Public Period** - there were no members of the public present hence the meeting proceeded with:-
4. **Minutes of the meeting held 10th November** - these were approved and signed.

At this point a proposal was made by Councillor Sargent that Item 9 on the agenda should be taken as the first item. This was accepted and the meeting went into closed session to discuss the matter of interviewing for Clerk/RFO.

The meeting resumed with:-

5. **Speeding** - the email from Norfolk County Council Highways Technician had been circulated from which it was noted that it was unlikely that Norfolk County Council would have funds for implementing new speed limits in the future (each new limit or change costs thousands of pounds).

It was agreed that a response should be made to inform that the Parish Council as a matter of interest would like to know what the cost would be to reduce the speed limit from 40mph to 30mph.

An email had been received from a resident regarding speeding of tractors - the response sent by the Clerk was noted , as was his response to that. No other action was ordered.

6. **Correspondence** - that to hand was noted:- included was info re Warm and Well this Winter, South Norfolk Councils consultation re budget, info as to a date for a meeting re NCC Imagining Norfolk and in respect of a Clerks meeting at SNC on 10th December, the agenda for which was noted - no other action was ordered.
7. **Procurement of Audit for smaller authorities**. Information re this was to hand - This matter was considered - it was unanimously agreed that Council should not opt out of the Sector Led Body Arrangement.

New Audit Regime - the need for compliance to be a point to be made to new Clerk/RFO when appointed. **Transparency Code Funding** - this had been made known . Council has its own Wordpress Website - info had been obtained from Norfolk alc for if a new clerk should need it - as to whether there would be any training to be advised to council.

8. **Finances** Balances as at 27th November were made known. Current account £1,120.39, Business Saver £403.07, Business Saver Two £3,414.43 and petty cash £24.80. It as noted that the accounts for year 2015/2016 had been checked by the Internal Auditor to 18th November.

9. Not dealt with at this point as agreed earlier.

Councillor Sargent left the meeting at this point.

10. **Information for Budget and Precept setting.** It was considered that as the Council has funding that could be used to cover any increased costs in relation to a new Clerk/RFO that a decision regarding the amount to be requested on Precept could be made - this was then considered.

It was noted that the amounts paid out to date in the year 2015/2016 had been :- re- Insurance £159, Affiliation to Norfolk alc £96.09, Churchyard upkeep £300, postage £3.05, Good Councillors Guides £6.50 and for laptop, printer and mouse £285.47 (Vat was paid in addition but had been recovered re this). Not yet paid but allowed was £800 re salary, £30 re use of home, £30 re use of barn, £48 Clerks membership to SLCC, attendance at any meetings £100 (training/informative) , dog bin servicing (this due in March and known to be £63.14 (plus vat that will be recoverable) There could be more costs yet to pay re stationery/postage It was noted that the costs in respect of a new Clerk/RFO were not yet known, and that . there would likely be some extra cost to that allowed for, but as no decision yet made re new Clerk this was not known.

It was noted that it was not known as to any grant that might be available from SNC for 2016/2017 as yet.

It was agreed that allowances for budget for 2016/2017 to include re Salary, any other costs necessary re a new Clerk/RFO, re insurance (allowing £175 in case of increase) , affiliation to Norfolkalc £96.09, dog bin servicing £63.14 allowed (Vat recoverable), use of home £30?/use of barn/ costs re meetings £100?, churchyard upkeep £300, stationery and postage (likely cartridges for computer would be required as well) £30, allowance for if new Clerk to be member of SLCC £48, and it was upon a proposal by Councillor McDonnell, seconded by Councillor Cullum agreed that the requirement for precept for 2016/2017 should be £1,703. This to

be the amount to be made known to South Norfolk Council when the form for precept is received.

Visit of the Highway Rangers

Councillors to advise the Clerk as to any requirements re works to be done in order for the info to go to the Highway Rangers by 23rd December. Councillors aware of the list of works that could be carried out if needed.

12.Other Works Info regarding any other works necessary to be advised to Clerk.

13.Situation should a new Clerk/RFO not have been appointed by 11th December.

As the new Clerk/RFO situation had not yet been completed and the current Clerk was prepared to continue until it was, upon a proposal by Councillor McDonnell, seconded by Councillor Rodgers agreed that as the Clerk is prepared to continue until a new one has been appointed that she does so.

14. No items were put forward for the next agenda.

15. Next meeting to be Monday 14th December at 7.30pm - prior to which for there to be a further interview meeting at 6.30pm.

The meeting was then closed.