

## MORNINGTHORPE AND FRITTON PARISH COUNCIL

11<sup>th</sup> January 2016

A Parish Council meeting was held on Monday, 11<sup>th</sup> January 2016 at 6.30pm at The Barn, Friars Farm, Morningthorpe - present were:- Chairman Mr P Rodger and Councillors Mr D Sargent, Mr P Cooper, Mrs C McDonnell and Mrs N Cullum.

Clerk:- Mrs E Riches.

1. Apologies - there were no apologies from Parish Councillors as all were present - Apologies given for District/County Councillor Mrs A Thomas as she has a broken leg.
2. Declarations of interest - Councillor Sargent declared an interest in item 9. Long Stratton Area Action Plan.
3. Public Period - there were no members of the public present.
4. Minutes of meeting held 21<sup>st</sup> December 2015 - the addition of apologies from District/County Councillor Mrs A Thomas due to visiting her parents were made, they were then approved and signed.

Signing up of Contract of Employment could not be dealt with as the person offered the position of Clerk/RFO had decided not to accept. The second choice of applicants to be contacted with offer of the position.

As the retiring clerk should have finished at this point, had a new Clerk have been in position, Norfolk alc had been contacted for advice - an email was to hand re this - it being noted that if Council wished and the clerk agreed, she could continue until a new clerk was appointed. It was proposed by C McDonnell, seconded by N Cullum that E Riches continued as Clerk - this to be put into writing.

5. Correspondence - items to hand were noted:- these being info from Norfolk Police Commissioner re Police Council Tax Increase, info re Forget Me Not Grants, a copy of a poster re Morningthorpe Recycling Centre, copies of Clerk and Council and The Clerk . The poster and info re the funding to be put on notice board.
6. Speeding - info re emails as from Mr Stretton was made known, also that Hempnall Parish Council was not meeting until 19<sup>th</sup> January and that there had been no response to the email to Mr Edwards at NCC Highways.

That a resident had sent copies of emails to and from himself and Mr Edwards to the Clerk was made known - he had not directed any question/query to the Parish Council.

7. Planning - application 2014/1524 re The Grove, Hempnall Road. Retrospective application re Change of Use to a mixed use for vehicle storage and depollution facility, motorsport preparation and associated sales storage, repairs and web based parts supply business.

The Clerk informed of information she had obtained from SN Council regarding this application - it was noted that District/County Councillor Mrs A Thomas was asking for the application to go to the planning committee if the officer recommendation is for approval.

Councillors considered the application and then approved it.

8. Long Stratton Area Action Plan D Sargent had declared an interest in this - no discussion took place - no comments were made.
9. Finances. Precept - this was set at £1703 by Council on 8<sup>th</sup> December - it was reported that the grant from SN Council for 2016/2017 was £63. It was unanimously agreed that the total required be entered as £1,766 at box 1. The precept at Box 3 £1,703. The form was completed and signed.

The bank mandate could not be dealt with, nor on line banking - this to be dealt with when a new Clerk/RFO is in post.

Balances of accounts as at 29<sup>th</sup> December were noted:- Community account £1,120.39, Business Saver account £403.12 ( 5p interest added 7<sup>th</sup> December) Business Saver account Two £2414.86 (43p interest added 7<sup>th</sup> December) Petty cash £24.80.

10. Autela Payroll System - it was noted that this could not be used for annual payments. This to be on the agenda again when a new clerk/RFO in position.
11. Purchase of Memory Stick and mini projector - to be obtained when new Clerk in position.
12. Purchase of black cartridge and paper , 13. Matters relating to retiring clerk - removing info from Clerk's computer to be dealt with after new clerk in position - Councillor Cooper to deal with this. 14. New Clerk dealing with website - all to be dealt with when new clerk is in position.
15. Items for next agenda. Attention to notice Board, Closed session if necessary to deal with any matters re new Clerk/RFO situation. Auto Pension Enrollment when new clerk in position.

Information :- BT dealt with damaged phone kiosk swiftly, mud on roads reported, request made for attention to where water stands on road by Old Rectory on School Road, Plastic bollards on bend by Old School House to be reported as missing to NCC. At Edges Lane the fact that the side of the road needs attention to be made to NCC Highways.

Minutes from 1935 to 2010 to go to archive. Boxes of items for loft storage to be collected by Councillor Sargent.

16. Duplicate of number 14 item.
17. Next meeting to be either 19<sup>th</sup> or 21<sup>st</sup> January.

The meeting was then closed at 7.43pm.

