

## MORNINGTHORPE AND FRITTON PARISH COUNCIL

Draft minutes of Annual Parish Council meeting held at The Barn, Friars Farm, Morningthorpe  
at 6.30pm on Tuesday 14 May 2019

**NOTE:** No members of the public attended the Annual Parish Meeting which preceded this Annual Parish Council Meeting.

**Present:** Councillors P Rodger, C McDonnell, W Sargent, N Cullum, P Cooper  
**In attendance:** G Roderick-Jones (Clerk), County Councillor A Thomas, District Councillor M Edney

- 1 **Election of Chairman:** Peter Rodger was proposed as Chair (proposed W Sargent, seconded C McDonnell). There being no further nominations, Cllr Rodger accepted the nomination and was elected unanimously.
- 2 **Election of Vice Chair and submission of Acceptance of Office papers:** Will Sargent was proposed as Vice Chair (proposed by P Rodger and seconded by C McDonnell). There being no further nominations, Cllr Sargent accepted the nomination and was elected unanimously. Councillors submitted Acceptance of Office documents.
- 3 **Apologies** for absence: none
- 4 **Declarations** of interest: none
- 5 **Public discussion:** none
- 6 **Report from County and District Councillors:**
  - Cllr Thomas has prepared an annual report which he will forward to the clerk for publication.
  - Work on Hempnall Roundabout proceeds. An overnight 30mph limit will be imposed, and at a later stage access to Hempnall Road will be restricted until the opening of the roundabout, currently planned for November 2019.
  - Norfolk County Council is changing to a cabinet system rather than the present committee system to facilitate decision making.
  - District Councillor Edney introduced himself as an experienced District Councillor who previously represented a different South Norfolk ward.
  - He reminded councillors of the possibility of funding for community projects via the Community Action Fund and his own Member's Fund.
- 7 **Minutes** of the last meeting held on 12 March 2019 were approved and signed.

8 **Matters arising** from the minutes: none

9 **Finances**

a The following payments were APPROVED:

Norfolk ALC	annual subscription	£139.71
South Norfolk District Council	dog bin servicing	£120.00
Came and Company	insurance premium	£218.00

a Current bank balances at as 9 May 2019 NOTED:

current account	£1,770.13
savings account	£3,425.71
savings 2	£3.60
unpresented cheques	£nil
balance	£5199.44

b Approval and signature of Exemption Certificate for Annual Return 2018-19: Details of receipts and payments for 2018-19 and a bank reconciliation were circulated and approved. The Exemption Certificate was signed.

c Approval and signature of accounts for Annual Review 2018-19: Completed Annual Return Documentation was circulated and the relevant sections approved and signed.

The items 9a, 9b and 9c were approved by the council: proposed by P Rodger, seconded by W Sargent and agree unanimously.

10 **Planning Issues (previously circulated to councillors)**

- a 2019/0594 installation of defib, telephone kiosk, Fritton Common (no comment)
- b 2019/0617 Barn S. of Moor Farm (no comment – now approved)
- c 2019/0674 Hollies Bungalow, Brick Kiln Lane, side extension (no comment, now approved with conditions)
- d late applications if any (none)

11 **Community Defibrillator:** We await the decision of the Listed Buildings Officer to install a defibrillator into the telephone kiosk at Fritton Common. The clerk has obtained fresh quotes and information on the models of defib and cabinet currently available. He will forward this information to Dr Bamber, who has previously expressed an interest in being involved with the purchase, installation and monitoring of the defibrillator. He will be asked to help with choosing the best model for this situation. The clerk will seek help from Community Heartbeat Trust in obtaining funding. In the event of any shortfall the council will approach the District and County Councillors for assistance.

**12 Correspondence** previously circulated to councillors: NOTED

**13 Any Other Business/Items for Next Agenda** as noted above, plus:  
Cllr Cullum will obtain quotes for the repair of the Fritton noticeboard, and for the construction of a new noticeboard for Morningthorpe. On receipt of quotes, the council will approach Cllr Edney to see if and when suitable funding can be made available.

**14 Next meetings:** Tuesday 9 July at 6.30 pm  
Tuesday 10 September 2019 at 6.30pm  
Tuesday 12 November 2019 at 6.30pm  
(all at The Barn, Friars Farm, Morningthorpe)