

## **Morningthorpe and Fritton Parish Council**

Draft minutes of Parish Council meeting held at The Barn, Friars Farm, Morningthorpe, at 6.30pm on  
Tuesday 8 March 2016

Present: Councillors P Rodger (Chairman), D Sargent, P Cooper, C McDonnell and N Cullum

In attendance: G Roderick-Jones (Clerk) and 1 member of the public.

1 Apologies for absence: none

2 Declarations of interest: none

3 Public period

The member of the public present discussed his concerns regarding planning application 2016/1060 (Morningthorpe Farm) and in particular health concerns associated with the production and use of bitumen which research indicates is carcinogenic. Clerk will raise concerns with SNDC and will coordinate with Hardwicke PC who have also been approached about this.

4 Minutes of the last meeting held 11 January 2016: approved and signed

5 Contract of employment for new clerk: agreed and signed

6 a report on recent NALC meeting – contents noted

b information concerning new audit arrangements for smaller authorities – no action currently required, noted

7 i) Consideration of planning applications:

a 2016/0160 Morningthorpe Farm: change of use of existing building for B2 industrial use; see public discussion above, clerk to follow up with SNDC

b 2016/0177 Baxendale House, The Street, Fritton: single storey rear extension - no comment

c 2016/0200 Sycamore Barn, The Street, Fritton: extension to dwelling to form link with outbuildings and conversion of outbuildings to form annexes to main building – no comment

ii) Email from Wood Green Residents Group: clerk to respond to email by suggesting an informal meeting, which Councillors Rodger and Cooper will attend.

iii) Email from Newton Flotman Parish Council asking for support for their objections to current plans which would have an adverse effect on traffic flow and road safety; clerk to respond with an expression of support.

8 Speeding: emails from Hempnall Parish Council and resident Mr Stretton noted, and will be discussed with County Councillor Alison Thomas at the next opportunity.

- 9 Litter Pick: to be held on Saturday 9 April subject to SNDC having equipment available that day (clerk to contact SNDC to check the date). Volunteers will meet at the phone box at 10.00, and Cllr Cullum will call SNDC to coordinate delivery of equipment and collection of rubbish bags.
- 10 Report on NALC meeting 26 February 2016: noted, and email report and feedback already circulated to councillors.
- 11 Discussion on meetings or training to be attended: deferred to next meeting
- 12 Finances
- a current balances as at 29 February – noted as follows:
- |                  |           |
|------------------|-----------|
| current account  | £1,120.39 |
| Business Saver   | £403.12   |
| Business Saver 2 | £3,414.86 |
| Petty Cash       | £24.80    |
- b the following payments were approved:
- i) rent on barn £30.00 proposed Cllr McDonnell, seconded Cllr Cullum
  - ii) final payment to Mrs E Riches proposed Cllr Sargent, seconded Cllr Cooper
  - iii) SNDC dog bin payment £63.14 (awaiting invoice) proposed Cllr Cooper, seconded Cllr Cullum
  - iv) projector, memory stick etc deferred for future discussion
- c) Banking arrangements: in future 2 out of 3 signatures will be required for cheques, but the clerk will not be required to countersign. The three signatories will be Cllrs Rodger, Sargent and McDonnell; once this has been confirmed the remaining councillors' names will be added. Clerk to arrange paperwork for change of address and removal of old names as a first step.
- d) In view of recent dissent in NALC, this decision has been deferred.
- 13 Preparation and auditing of accounts by Mr John Alexander: proposed Cllr McDonnell, seconded Cllr Cullum and agreed
- 14 Repairs to noticeboard: required attention to the backboard, new stain and new glass. The key has been given to Cllr Cullum to arrange for Ian to carry out repairs.
- 15 Website: Cllr Sargent will provide the clerk with the password to enable him to maintain the site.
- 16 Auto-enrol pension provision: clerk to check the regulations and ensure that measures are in place to ensure the Parish Council is compliant. No requirement for an additional meeting to discuss this unless the clerk encounters any difficulties.
- 17 Items for the next agenda: none at present except as noted above
- 18 none

- 19      Next meeting: Annual Parish Meeting 6.30pm on 10 May 2016, followed by Ordinary Parish Council Meeting, to be held at the Barn, Friars Farm, Morningthorpe.