

MORNINGTHORPE AND FRITTON PARISH COUNCIL

Draft minutes of Parish Council meeting held at The Barn, Friars Farm, Morningthorpe
at 6.30pm on Tuesday 11 July 2017

Present: Councillors P Rodger (Chairman), D Sargent, C McDonnell, N Cullum, P Cooper

In attendance: G Roderick-Jones (Clerk)

1 **Apologies** for absence: County Councillor Alison Thomas

2 **Declarations** of interest: none

3 **Public discussion:** none

4 **Report from County Councillor:**

Cllr Thomas sent an email before the meeting and made the following points:

- She has a 6k member budget for small highway schemes but obviously have eleven parishes to share it between! If there is anything the PC wish me to consider for that let her know. (GRJ will contact her regarding possible funding for speed signs)
- The application has been submitted to the DfT for a grant for the Hempnall Crossroads roundabout. Decision expected in the autumn. (GRJ will ascertain why Highways did not consult the PC until a telephone call some 3 days before the deadline)
- Morningthorpe recycling centre remains closed until 4th Aug.
- The popular Summer reading and writing challenges for children continue again this year.

5 **Minutes** of the last meeting held on 9 May 2017 were approved with the following amendments:

- a item 5: Cllr Thomas has been re-elected. She reported that the environmental issues relating to bitumen production at Morningthorpe Farm are ongoing. (GRJ will amend the minutes and present them for signature at the next meeting)

6 **Matters arising** from the minutes:

- a BT had to dig up the road near the trailing cables, and fixed those at the same time.
- b (Deferred from last meeting): Election of Vice-Chairman
Cllr Patrick Cooper was proposed as Vice-Chair by Cllr Sargent and seconded by Cllr McDonnell; Cllr Cooper having accepted the office, he was elected unanimously.
- c Gift for John Alexander: Cllr Cullum will provide an card for all councillors to sign and some chocolates and GRJ will hand deliver

7 **Finances**

a Payment approved as follows:

Jenny Robson	internal audit	£40.00
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proposed: D Sargent, seconded N Cullum and all agreed

b Bank balances as at 29 June 2017 noted:	Community Account	£1012.62
	Savings 1	£3416.58
	Savings 2	£403.32
	unpresented cheques	nil
	TOTAL	£4832.52

- c Feedback from internal audit: we are encouraged to improve the audit trail by initialling invoices & bank statements as well as initialling cheque stubs as is current practice.
- d External audit status: papers have been submitted to Mazars for external audit.
- 8 Planning:**
- a 2017/1527 Morningthorpe Manor: retention of plant room within existing lean-to; retention of new door and frame within existing arched opening – previously circulated to councillors and no further comment required
 - b late applications: none
- 9 Highways Issues** none
- 10 Community Defibrillator**
- This was considered some time ago but there were difficulties finding a suitable location. With today's technology, battery powered units are a viable option (with a battery life of around 5 years). This could be a good way to use part of the funds bequeathed to the PC for community use.
 - The ideal location would seem to be near the phone box/noticeboard, probably free-standing on its own post. Dr Stephen Bamber provided some expert advice and an information sheet. On the question of whether a defibrillator cabinet should be locked or unlocked, he was firmly in favour of leaving it unlocked and explained that this was in accord with current thinking.
 - We need advice on model, location, funding and public training and GRJ will contact organisations including the British Heart Foundation, First Responders and the Ambulance Service.
 - GRJ will also check with our insurance brokers to see if a defibrillator would be covered and if there are any insurance implications to fitting one.
 - We will need members of the community to be involved in some familiarity/training.
 - We will need someone to physically check the defibrillator weekly – the machines are self-checking but still need checking to make sure there is no error message. Dr Bamber has volunteered.
- 11 Annual Litterpick results:** unfortunately the PC did not win £200 in this year's prize draw, but will receive £20 for participating.
- 12 Correspondence:** circulated and noted
- 13 Any Other Business/Items for Next Agenda**
items for next agenda as noted in minutes above
- 14 Next meeting:** Tuesday 12 September 2017 at 6.30 pm